

UNIVERSITY GRANTS COMMISSION

Finance Circular Letter No. 6/2010

6th December, 2010

Vice-Chancellors of Universities, Directors of Institutes, Rectors of Campuses.

Registration of Suppliers for Goods and Services Under Shopping Procedure - 2011

(Excluding Works and Consultancy)

The University Grants Commission has adopted Public Finance Circular No. 448 of 11th October, 2010 on the above subject. It is to be noted that the circular applies only to the Higher Educational Institutions located within the Western Province. Copies of the circular is enclosed for your information and compliance.

This circular is available on the UGC website www.ugc.ac.lk

Prof. S.V.D.G. Samaranayake

Chairman'

Cc. 1. Chairman/UGC

- 2. Vice-Chairman/UGC
- 3. Secretary/UGC
- 4. Chief Internal Auditor/UGC
- Accountant/UGC
- 6. Registrars of Universities
- 7. Bursars of Universities
- 8. SAR/AR of Institutes/Campuses
- 9. SAB/AB of Institutes/Campuses
- 10. Engineer/IDD/UGC
- 11. Snr. Asst. Accountant/UGC
- 12. Snr. Asst. Secretary/Supplies & Administration/UGC
- 13. Auditor General
- 14. Govt. Audit Superintendent/UGC
- 15. Govt. Audit Superintendent/Universities